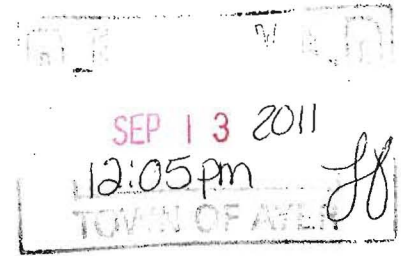


Ayer Board of Health
Meeting Minutes
August 15, 2011



Call to order 5:13 p.m.

Members present: Mary Spinner, Chair; Marilyn McMillan, Member
Members absent: Margaret Kidder, Clerk
Also present: Ruth Terry, Administrative Assistant

- The minutes of July 25 and August 15, 2011, will be approved in September.
- At 4:30 p.m. on September 12 (prior to the next BOH meeting), M. Kidder and M. McMillan will join Ken Gikas of Region II to visit potential EDS drive-through locations. This will also be posted as a BOH meeting, since two members will be present.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley made a visit to Billiards and left a violation notice in the mail slot.
- Bills approval:
 - All approved and signed bill from Staples for \$69.99 for Region II grant supplies.
 - All approved and signed invoice for City of Worcester for \$9,931.87 to return remaining Public Health Emergency Response (PHER) funds.
- The Board reviewed the mail.
- Old Business:
 - The BOH website is being updated. People are reading it and sending comments about the postings. Some BOH notices are also posted under Town Announcements. More information will be added in the near future, for example, information on flu clinics and prescription medications.
 - The tobacco complaint from June that involved two businesses in the same building has been resolved. R. Terry informed the business owner about the laws and procedures re smoking inside of enclosed spaces. The owner spoke with the offending party. Smoking now takes place outside the building.
 - BOH sent a memo to Dan Nason as a reminder that DPW workers should not smoke on municipal property and that there is a \$100 fine for violation.
 - PanAm update – The other device (the one not recommended by Dan Nason) has been installed due to cost.
 - Properties update – M. Spinner will stay updated on BOS actions. Work being done at 30 Littleton Road was discussed.
- East Street Fowl Permit – The permanent fence has been completed. B. Braley did an inspection visit and found no issues. We do not have a current application fee from Dr. Cattell for this permit, so the permit will be held until a check is received. The Board signed the permit for Gwyn Cattell to keep chickens and ducks at 10 East Street.
- The BOH office will be closed for the next two weeks.
- **M. McMillan motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 5:38 p.m.

Marilyn McMillan 9/13/11
Mary Spinner - 9/12/11